

ATTENDANCE:

Board Officers

- Barbara Miner, President
- BJ Toewe, Vice President
- John Goodyear, Treasurer
- Erma Garrison, Secretary

Board Members

- Kris Adams
- Johanna Allen
- Libby Seil
- Paula Guiles
- Betty Hart
- Lori Koho
- Jamie Hinsz
- Mark Northcutt

Guests

- Jessie Vining
- Dan Kohler
- Mayra Rosales Rodriquez
- Gail Steimle
-

Call to order: 6:34 pm

Barbara Miner: Introduction of Gail Steimle and Mayra Rosales Rodriquez as potential board members. Gail has had experience with a long list of volunteer activities, events and groups. Mayra has experience as a community liaison, outreach and is bilingual.

MSP: Approved Gail and Mayra to the board.

MSP:Approval of May 11th draft minutes.

Executive Report: Barbara -

- BOD membership update: We have 14 out of the allowable 15 possible board members serving.
- Building update: There is now a new floor in the girls bathroom.
- Tammy Rood, our bookkeeper, has resigned.

Upcoming Events: BJ - BOD calendar review:

15 th	Children’s Summer Reading Program begins
17 th	Keizer birthday party. Children’s Scavenger Hunt
19 th	Juneteenth Federal Holiday Library Open
21 st	Anne Louise Sterry - Storyteller Chairs needed Kids Program 3 pm
24 th	Author Talk 2 pm Tommy Barton (Sci Fi, epic fantasy) on back patio
24 th	Volunteer Potluck on back patio 6:30 pm
28 th	Book Bingo - tables and chairs needed Kids Program 3 pm

Help needed: Barbara -

- Someone to make a weekly trip to Goodwill with books not used in the BookSale.
- Back-up to take books from Office to the Storage Shed
- Spacers to fit behind DVDs to keep them from falling
- Keizerfest organizer and Parade organizer
- Bookcrossing.com distributor

Operations Report: Jessi -

Monthly visitors	Items checked out	Added Cardholders
461	900 including computers (34% increase over May '22	83 new cardholders

- **Forest Ridge Charter School** came into the library for a field trip event. These numbers are not reflected above. There were 140 children plus 30 adults.
- **Instagram updates:** In the last 28 days: 741 followers, Reached 2.6K, Engagement 704 +1K%, Net followers 13 + 18%
- **Repair Fair Share:** This was held 7/8 at KCL on the back patio to have small items, (appliances, jewelry, clothing and textiles, computer/tech and tool sharpening), fixed for free.

Finance Report: John -

- Need to replace Tammy (bookkeeper).
- Rare book sales - AbeBooks sold 5 books. Our costs are \$25 each month to list books with AbeBooks and books listed sell for \$35 and up.
- Cell Phone service cost - \$10/ monthly. This minimum fee is to preserve online verification.

May Finance Report Cont'd:

- At the end of May there was a balance of \$41,719.18 in the checking account. 5 months into the 2023 budget, this leaves us with 70% of our budget left.
- The debit account had \$708.42. The savings account had \$70,281.93 following the booksale deposits. The CD held at \$30,261.65. The 15 month CD is preserved for repaying our SBA loan. This gives us an ending total of \$142,971.20.
- The debit account remains high from our planned attempt to pay State Farm. We discovered they would only accept a check. It was decided to leave the funds in the debit account and spend down to the normal \$300 level.

An unforeseen donation was given to us from Facebook.

Technical Report: John -

- A grant proposal was prepared to add 2 new public workstations and furniture along with AV software and MS Office licenses for all library PCs.
- New SIM card to reactivate Tracfone was purchased.
- Grant applications sent to Wal-Mart, Rotary Club and one other.

Children's Committee: BJ - MAPS grant approved for 3 Children in each subgroup who are participating in the Summer Reading program and have completed all the requirements to be entered into the drawing.

Collections Committee: Jamie -

- 4% in our collection is in Spanish
- 34% are early readers
- 11% checked out are Red dot
- 50% goal increase of Spanish books
- 1,000 books are sorted each month
- 50% adult books are not being checked out

Communications Committee: Jamie - Website management update includes posting all events: Book sale, Summer reading program etc. Kiara is helping and doing a good job. Jessi suggests coordinating all Social Media updates through one website. The Instagram feed is on the library website. Summer Reading Program information was sent into the KeizerTimes.

Events and Programming Committee: Paula -

- The Adult Literacy Program is under way. The first client evaluation is scheduled. It is suggested we have fliers in Spanish about the new program and have 3 bilingual speakers in the library expanding to 6 shifts.
- Boy Scouts Chess Club - This program began on the first Saturday in June. It takes 4 to 5 months for the Boy Scouts participants to earn a badge. The plan is to have the Chess Club event meet that timeline.

Outreach Committee: Kris - Appointments are set up with the coordination advisor with Assisted living partnerships for the purpose of bringing in senior citizens who would like to benefit from all the library services we provide. A proposal has been made to allow seniors to visit the library an hour before opening.

Other Business: Dan - Chamber of Commerce to sponsor a citizenship class. It was suggested we check Justsurv.org to ask for volunteers.

Adjourned:7:56 pm