



Keizer Community Library Board of Directors Meeting Minutes March 10, 2022

Tour of Library with Meeting held in the KAA Classroom

BOD members present: Bill Leach, Betty Hart, BJ Toewe, John Goodyear, Erma Garrison, Kris Adams, Libby Seil, Olga Gloria, Irma Dash, Lyndon Zaitz, Paula Guiles, Chris Melquist. Absent: JoHanna Allen, Elaine Goff, Fatima Falcon. Also present: Vicki Brammeier and Clara Lipetzky - co-managers; Barbara Miner and Tammy Rood - guests. Meeting started at 6:35 pm.

The meeting started with a tour of the library. Once upstairs in the classroom Vicki Brammeier introduced our new volunteer bookkeeper, Tammy Rood.

ACTION REQUESTED: Approval of February 2022 Meeting Minutes: M/S/P

ACTION REQUESTED: \$5,000 in kind donation letter to Jon Brammeier for new service desk construction: M/S/P

ACTION REQUESTED: Approval of up to \$10 (one time) perk of Heritage Foundation Membership. M/S/P

ACTION REQUESTED: Approval of new logo design. After much discussion, it was voted to approve the graphic portion of the design and determine at a later date if any letters were necessary. Motion amended to include just the graphic portion. M/S/P

ACTION REQUESTED: Approval of issuing an Educators Card (Kid's Card with Educator written on the back side) and raising the checkout limit to 30 kids items. M/S/P

Operations Update: Clara Lipetzky/Vicki Brammeier

- All Board Members have individual library emails now. If anyone has trouble accessing their library email, they can contact Clara or Vicki for assistance.
- The Heritage Foundation suggests that masks are still suggested, however not required.
- The Library now has a display honoring Women's History Month

Financial Update: John Goodyear

- Stated current financial position.

Update on City Funding: Bill Leach, BJ Toewe, John Goodyear, Betty Hart

- BJ, John, and Bill participated in a Zoom meeting March 8th. Their impression was that most of the Long Range Planning Task Force viewed a public library positively.
- OpEd to be published in the KeizerTimes March 11th edition which will be mailed to 13,500 Keizer households.
- Betty reported that on March 14th at 6 PM a City Council meeting will be held via Zoom and without any community comments allowed.

Committee/Work Group Reports:

- West Keizer Neighborhood Association: Kris Adams reported on what the WKNA is doing and that she's promoting the library whenever possible.

- Greater Gubster Neighborhood Association: Erma Garrison stated that she has been collecting signatures and getting the word out in the neighborhood.
- LAC: Olga and Irma have met with them and will meet again March 15th.
- Collection Committee: No report
- Events: Meet the Author Event is scheduled for March 26th. Library card sign-up at LifeSource on April 9th. The Community Dinner has been moved to May. Mike Hickman has agreed to help with coordinating the 80 free commercials through Chamber Membership. Lyndon suggested that we try to locate(or make) a bookworm to have in the KeizerFest Parade in August.
- Children's Program: The Children's Committee met March 9th and will promote reading clubs. The Summer Reading Program is set to start off with a visit from Reptile Man (location still to be determined) on June 25th at 11 AM. Erma Garrison has 50-60 new kids' books to be given as prizes. Irma Dash will be hosting Spanish Family Bedtime Storytime on Tuesday evenings at 6:30 starting May 3rd. Erma Garrison will be hosting a Pre-School Storytime at 10 AM starting on Wednesday, May 4th.
- Adult Literacy Program: Paula Guiles is scheduled to meet with the Mid-Valley Literacy Association on March 11th. May possibly partner with a church membership. More information will be available later.
- Book Sale Team: Libby reported that the storage unit is currently a mess. Offers were made to clean it up and box unsorted books that had been taken there. She is making calls about donating items left over from the book sale. She is also scheduling help with setting up and breaking down the sale.
- Annual Report Work Group: Barbara stated that the bones of the new Annual Report has been done and input is welcomed and needed. A draft is to be emailed to Board Members by the end of March.

The meeting was adjourned at 8:30 PM.