



Keizer Community Library Board of Directors Meeting Minutes January 13, 2022

Meeting held in the Keizer Arts Association Classroom

BOD members present: Bill Leach, Elaine Goff, Paula Guiles, Betty Hart, BJ Toewe, John Goodyear, Lyndon Zaitz, Mary Sasaki, Erma Garrison, Kris Adams, Johanna Allen, Libby Seil, Chris Melquist. Absent: Fatima Falcon. Also present: Vicki Brammeier and Clara Lipetzky, co-managers; Barbara Miner, guest. Meeting started at 6:35 pm.

Approval of December 2021 Meeting Minutes: M/S/P

Appointment of new Board member: Erma Garrison was proposed as the Gubster Neighborhood Association. M/S/P

Approval of Marion County Development Grant: \$1,143.50 to be used for furniture. M/S/P

Approval of Bylaw Modifications: M/S/P

Approval of Clara Lipetzky Independent Contractor Contract: M/S/P for year of 2022.

Presentation of Certificate of Appreciation to Mary Sasaki: Mary Sasaki retired from the Board after 12 years of volunteering at the Keizer Community Library. A framed Certificate of Appreciation and a bouquet of flowers were presented to Mary as a small token of appreciation for all of her hard work through the years.

Year End Financial Reconciliation: John Goodyear presented the 2021 Year End Financial Reconciliation. A consensus was reached to change from a debit card to a credit card which offers additional financial protection if hacked.

Proposed City Funding: Plans are being made for the best approach to the City for \$115,000 yearly funding.

Meeting with the Mayor: BJ Toewe and John Goodyear reported that the meeting had occurred and was positive.

Winter Book Bingo: BJ Toewe reported that the Winter Book Bingo contest had started with preschool, elementary, and adult bingo cards available. The contest will run through March 31st.

Annual Report Work Group: Vicki Brammeier with assistance from Bill Leach, Johanna Allen, and Barbara Miner will format a simpler design Annual Report.

Book Sale Update: Libby Seil presented an overview of the next book sale and asked for volunteers.

Keizer First Citizen Banquet: Chris Melquist provided information on the event in case any Board members wanted to attend.

The meeting was adjourned at 8:00 p.m.