



**Keizer Community Library Board of Directors
Meeting Minutes
April 7, 2022**

Held in KAA Classroom

BOD members present: Bill Leach, Betty Hart, BJ Toewe, John Goodyear, Erma Garrison, Libby Seil, Lyndon Zaitz, JoHanna Allen, Elaine Goff, Chris Melquist. Absent: Kris Adams, Olga Gloria, Irma Dash, Paula Guiles, Fatima Falcon. Also present: Barbara Miner and Dan Kohler - guests. Meeting started at 6:37 pm.

ACTION REQUESTED: Approval of March 2022 Meeting Minutes: **M/S/P**

ACTION REQUESTED: Adoption of following Policies:

- Circulation Policy
- Collection Policy
- Privacy Policy
- Policy Book Proposed Changes

ALL M/S/P

OPERATIONS UPDATE: None given

FINANCIAL UPDATE: John Goodyear

- Stated current financial position.

UPDATE ON CITY FUNDING: Bill Leach, BJ Toewe, John Goodyear, Betty Hart

A comprehensive update on what the City Council's actions are at this point and possible future avenues for the library was given to Board Members.

Committee/Work Group Reports:

- West Keizer Neighborhood Association: No report given.
- Greater Gubster Neighborhood Association: Erma Garrison stated that she has been getting the word out in the neighborhood.
- LAC: No update given.
- Collection Committee: Elaine Goff reported that a Wish List of titles has been started.
- Events: Chris Melquist reported that the LifeSource Event was a success and that the planning for the Keizer Community Dinner is underway.
- Children's Program: BJ Toewe reported that the storytimes are set to restart the first week in May. The Reptile Man will jumpstart our Summer Reading Program on June 25th.
- Adult Literacy Program: No report given.
- Book Sale Team: Libby Seil reported that she is scheduling shifts for the book sale and has vacancies. She has been trying to determine possible organizations for disposing of unsold books, but has not had significant success. She is seeking another sorter for donated books. The Men of Action and the Mormon Missionaries will be assisting with loading/unloading items for the sale.
- Annual Report Work Group: JoHanna Allen showed a mock-up of the annual report and stated that she is still waiting for some information.

The meeting adjourned at 8:35 PM.